



**FINANCE and ADMINISTRATIVE COMMITTEE**  
**General Offices, 1899 W. Winchester Road, Libertyville, IL**  
**Thursday, November 6, 2014**  
**8:30 a.m.**

**AGENDA**

- 1.0 Call to Order**
- 2.0 Pledge of Allegiance**
- 3.0 Public Comment**
- 4.0 Addenda to the Agenda**
- 5.0 Executive Director Report**
- 6.0 Correspondence**
- 7.0 Finance Department – Steve Neaman, Director**
  - 7.1 Payment Approvals
  - 7.2 Monthly Financial Report
- 8.0 Consent Agenda**
  - 8.1 Approve Minutes from October 9, 2014 – open and executive session.
  - 8.2 Recommend approval of [Resolution awarding Contract to purchase a John Deere Front Mower with cab, snowblower and rotary broom, and eight John Deere Gator Utility Vehicles](#) with cabs with Deere & Company, Cary, NC via its agent, Buck Bros., Inc., Wauconda, IL in the Contract Price of \$170,679.90.
  - 8.3 Recommend approval of a [Resolution approving one-year renewal of Contracts for the purchase of motor fuel for use by the District](#) with Petroleum Traders Corporation, Fort Wayne, Indiana, and Avalon Petroleum Co., Antioch, IL.
  - 8.4 Recommend approval of [Resolution awarding Contract for Phase I Invasive Plant Control Project at Cuba Marsh Forest Preserve](#) to Homer Tree Service, Inc., Lockport, IL in the Contract Price of \$258,475.00.
  - 8.5 Recommend approval of [Resolution awarding Contract for 2015 Invasive Plant Control Project at Fort Sheridan Forest Preserve](#) to Native Restoration Services, Inc., Lake Bluff, IL in the Contract Price \$32,257.50.
- 9.0 Administration Department – Mary Kann, Director**
  - 9.1 Personnel Actions
  - 9.2 Department Report
  - 9.3 Recommend adoption of an [Ordinance amending Personnel Policy 11.5 – Modified Duty](#).
  - 9.4 [Approve amended Personnel Procedures for Policy 11.5 – Modified Duty](#).
  - 9.5 [Approve changes in the Temporary Wage Schedule](#).
- 10.0 Education, Cultural Resources & Public Affairs Committee**
  - 10.1 Recommend approval of [Resolution awarding Contract for Architectural Services for Archives and Collections Storage Area at General Offices](#) to Perkins & Will, Chicago, IL in the Contract Price of \$223,650.00.
  - 10.2 Recommend approval of a [Resolution awarding a Contract for Professional Design Services for the Archives and Collections Storage Equipment at the General Offices](#) to WeatherstonBruer Associates, Toronto, Ontario, Canada in the Contract Price of \$26,290.00.

## **11.0 Operations & Public Safety Department – Mike Tully, Director**

- 11.1 [Department Report](#)
- 11.2 [Approve the salvage, recycle and removal of various buildings on District property.](#)
- 11.3 [Approve Housing License Agreement fee increase for 2015.](#)
- 11.4 [Approve Housing License Agreements for 2015.](#)
- 11.5 [For Information Only – Drone use](#) in the Forest Preserves

## **12.0 Planning, Conservation & Development Department – Randy Seebach, Director**

- 12.1 [Approve the award of nine farm licenses to the highest qualified bidders.](#)

## **13.0 Planning & Restoration Committee – Randy Seebach, Director**

- 13.1 [Policy Direction regarding request from Lake County Division of Transportation \(LCDOT\)](#) to consider dedication of right-of-way and placement of stormwater detention area at Nippersink Forest Preserve, and to authorize negotiations between LCDOT and the District for an Intergovernmental Agreement.
- 13.2 [Policy Direction regarding request from Illinois Department of Transportation \(IDOT\)](#) to consider permanent and temporary easements on IL Route 22 and Old McHenry Road at Heron Creek and Egret Marsh Forest Preserves, to authorize signing of Letter of Intent between IDOT and the District, and to authorize negotiations for an Intergovernmental Agreement.
- 13.3 Recommend approval of [Resolution authorizing Lot Line Agreement with EES, LLC](#) to allow a portion of its proposed subdivision driveway apron within the District's frontage of the State-owned Buckley Road right-of-way.
- 13.4 Recommend approval of [Resolution awarding Contract for Engineering Services for the Dog Exercise Area at Waukegan Savanna Forest Preserve](#) to Rezek, Henry, Meisenheimer and Gende, Inc., Mundelein, Illinois in the Contract Price of \$70,753.00.

## **14.0 Land Preservation & Acquisition Committee – Alex Ty Kovach, Executive Director**

- 14.1 Recommend approval of [Resolution approving Agreement for Vacation and Grant of Easements at Grassy Lake](#) Forest Preserve.
- 14.2 Recommend adoption of [Ordinance Vacating a Portion of Riviera Drive within Fourth Lake](#) Forest Preserve.
- 14.3 Recommend approval of [Resolution to purchase an approximately 20-acre parcel of property in Fremont Township known as the Wagner property](#) for approximately \$600,000.00 as an addition to Ray Lake Forest Preserve.

## **15.0 Old Business**

- 15.1 [For Information Only - Upper Des Plaines River Feasibility Study Phase II](#)

## **16.0 New Business**

## **17.0 Executive Session**

## **18.0 Next scheduled meeting – To be announced**

## **19.0 Adjourn**

Lake County Forest Preserve District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact ADA Coordinator, Mary Kann, at (847) 968-3214 promptly to allow the District to make reasonable accommodations.